



**KASEZ**

## Kandla SEZ Authority (KASEZA)

(Government of India)

Ministry of Commerce & Industry,

Kandla Special Economic Zone,

Gandhidham-Kutch-370 230

Phone (02836)-253300, 252475, 252273

Fax (02836) – 252250 & 252194

E-mail [adm.kasez-gj@gov.in](mailto:adm.kasez-gj@gov.in)

Website: [www.kasez.gov.in](http://www.kasez.gov.in)

No.KASEZ/EM/III/211/2016-17 - 13025

Dated:- 05/01/2017

### CIRCULAR

All the existing units in Kandla SEZ and the prospective Unit holders in Kandla SEZ are informed that auction of leasing out of premises in Kandla SEZ which were hitherto done by Kandla SEZ Authority will now be held through M/s. MSTC Ltd., a Public Sector Undertaking through their e-auction website [www.mstcecommerce.com](http://www.mstcecommerce.com). For participating in the e-auction, the units are required to register with MSTC. MSTC in consultation with this office has prescribed following procedures for participation in e-bid:-

*“A one time non refundable registration fee of Rs.3000/- + Service Tax i.e. Rs.3,450/- shall be chargeable from the participants, bidding for leasing of properties.*

- (1) *In order to participate in our on-line E-auctions, the buyers (bidders) are requested to pay one-time non non refundable registration fee of Rs.3,000/- (Rupees three thousand only) + Service Tax @15% in form of DD/PO in favour of M/s.MSTC Ltd. payable at respective region/branch at any office of M/s.MSTC Ltd. Registration fee may be submitted online through e-payment link for New/De-activated Buyer available on MSTC's website. Along with the payment as above, bidders are also advised to furnish the following documents:-*

*Copy of e-mail confirmation letter from MSTC after successful completion of on-line registration and containing buyer registration details of the Customer – This should be duly countersigned by Customer and returned to MSTC.*

- (2) *Duly filled RTGS/NEFT Mandate Form of bidder verified by their Bank to be submitted.*
- (3) *The documents for registration shall be –*
- (i) *For existing Kandla SEZ Units*
    - (a) *Copy of Permission letter to acquire additional space*
  - (ii) *For new proposed units*
    - (a) *Copy of In-principle letter.*

*Alternative for faster registration process as a special case the buyer can submit payment of Rs.3450/- as registration fee to MSTC Vadodara Office through e-payment and provide the UTR No. to [sumitc@mstcindia.co.in](mailto:sumitc@mstcindia.co.in) alongwith inprinciple letter/copy of permission letter to acquire additional space and the following details from their registered e-mail address:-*

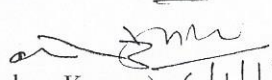
1. *Name and PAN No. of the Proprietor/Firm/Company who wants to participate in the bid,*
2. *Address with PIN,*
3. *Mobile No., Phone No.*

4. E-mail ID
5. TIN No. if available
6. RTGS Mandate for getting him registered at MSTC website

*We will register such buyers and after registration the buyer will get their user ID and password at their registered e-mail along with the user guide for e-auction.*

*Signed copy of the mail received by buyer has to be submitted to MSTC, Vadodara office subsequently on receipt alongwith RTGS Mandate Form as at (2) above”.*

For any query, the buyer may contact Mr. Keshav Ajmani, Branch Manager, MSTC Vadodara at his e-mail id: [kajmani@mstcindia.co.in](mailto:kajmani@mstcindia.co.in) or at telephone No.0265-2339672/2310606. In case of any difficulty, the buyer may get in touch with this office.

  
(Krishan Kumar) 6/1/17

Jt. Development Commissioner,  
Kandla Special Economic Zone.

To:

1. Notice Board
2. KASEZ Website
3. Secretary, KASEZ Industries Association
4. All Units in Kandla SEZ

Copy to: M/s. MSTC Ltd, 21, Kamalanjali, Old Padra Road, Akota, Vadodara – 390 020.