



## Kandla SEZ Authority (KASEZA)

(Government of India)

Ministry of Commerce & Industry,

Kandla Special Economic Zone,

Gandhidham-Kutch-370 230

Phone (02836)-253300, 252475, 252273

Fax (02836) – 252250 & 252194

E-mail [adm.kasez-gj@gov.in](mailto:adm.kasez-gj@gov.in)

Website: [www.kasez.gov.in](http://www.kasez.gov.in)



No.KASEZ/EM/Legal/2016/

Dated:- 17/07/2017

### NOTICE INVITING 'EXPRESSION OF INTEREST'

Sub:- Engagement of a legal firm having at least 5 years experience in the matters relating to Land issues, DRT, BIFR, AAIFR, Labour related matters, Foreign Trade Policy and SEZ Act/Rules, etc. reg.

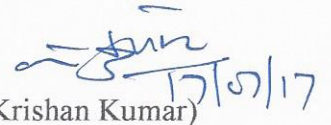
Kandla SEZ Authority invites 'Expression of Interest' from experienced legal firms having at least 5 years experience preferably on the above mentioned fields. The EOI should reach to this office on or before 16/08/2017 upto 3.00 P.M.

No document has been prescribed for submitting EOI. Interested firms may submit their EOI on their letter head along with Firm profile, details of empanelment in other similar organizations, if any, along-with copy of registration and details of advocates working in the firm with their expertise and experience. Following conditions may be kept in mind while submitting the EOI:-

1. The firm shall provide necessary legal service of all nature in consonance with the functions of Kandla SEZ, a Central Government organization.
2. The services to be performed shall comprise of legal opinion and advice to be rendered to the Authority, preparing Affidavits and presenting of Cases before various courts across the country, except different Benches of Hon'ble CAT, Hon'ble High Courts and the Hon'ble Supreme Court. However, in such cases also where there are Govt. Counsels; the firm will interact with such Consels/Advocates for proper defending of the case.
3. The firm shall go through the files of the Authority involving legal issues and shall ensure saving of interest of the Authority.
4. The firm shall be entitled for drafting & appearance charges, as fixed by Ministry of Law and Justice from time to time on case to case basis as per O.M. No.26(1)/2014-Judl. Dated 1<sup>st</sup> October, 2015 as amended from time to time.
5. Local & outstation travel expenses and Hotel accommodation will be as applicable to a Government Servant drawing Salary at Level-11.
6. For cases in High Court, Supreme Court and CAT, they will provide legal advisory services within the retainer-ship for which no fee will be payable separately.

7. The firm shall hold all information concerning the function of this organization in confidence and shall not disclose without prior consent of the CEO of the Authority/DC.
8. Representative of firm shall visit the SEZ office twice in a week compulsorily for perusal of files, preparing legal opinion, counter affidavits, suits, etc. for which the Authority shall pay monthly retainer ship of Rs.30,000/-.
9. The Law firm will also be liable to attend the office as and when requested by the Authority for which a sum of Rs.1,500/- per visit will be paid. Such visit shall be decided by the DC/JDC. This fee will be paid for additional days, viz., for days visited in addition to prescribed two days.
10. The engagement shall be for a period of one year which may be extended upto two times each time for a period of one year with 7% increase in retainership amount. This will require approval of DC, Kandla SEZ & Chairman, Kandla SEZ Authority.
11. The contract may be terminated by either side giving one month's notice or immediately by paying an amount of Rs.30,000/-.
12. If any prospective bidder wants to get any clarification, they may contact Shri Krishan Kumar, Jt. Development Commissioner, during office hours on working days (Tel No. 02836-252300, e-mail id: [jdc.kasez-gj@gov.in](mailto:jdc.kasez-gj@gov.in)).
13. On any matter of dispute, decision of Kandla SEZ Authority (DC, Kandla SEZ) shall be final.

The EOI may be addressed to the Chairman, Kandla SEZ Authority at the above mentioned address. The envelope containing the EOI should superscribe "Expression of Interest for Legal Firm".



(Krishan Kumar)

Jt. Development Commissioner,  
Kandla Special Economic Zone &  
Member, Kandla SEZ Authority.