



Kandla SEZ Authority (KASEZA)

(Government of India)

Ministry of Commerce & Industry

Gandhidham-Kutch-370 230

Phone (02836)-253300, 252475, 252273

Fax (02836) – 252250 & 252194

E-mail authority@kasez.com

Website: www.kasez.com

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Notice inviting quotations

Sub: Engagement of a Chartered Accountant firm with four accounting staff for maintenance & Finalization of the accounts of Kandla SEZ Authority

It is proposed to engage a **CA firm with four accounting staff** in Kandla SEZ Authority on contractual basis for the works as mentioned below:-

Preparation of Annual Reports

Preparation / Auditing of Balance Sheet

Income & Expenditure Accounts, Financial Statements

Preparation of contingent liabilities and notes on Accounts

Preparation of statement of Receipt and payment account as prescribed by the CAG.

Other works related to Accounts and Audit of Kandla SEZ

Interested CA firms having experience of not less than 5-6 years, especially having work experience in autonomous bodies/ PSUs / Councils, etc. may send quotations to the following address along with charges to paid by Authority on Annual basis and details of their turnover with documentary evidences regarding financial position (Audited financial statement for last 3 years), previous experience (Experience certificate of Head of Personnel Deptt. of the organization to be enclosed) and ability to carry out aforesaid works, Proof of residence i.e. photocopy of passport, voter ID card etc.

Quotations may reach the following address latest by 18th October 2010. No form has been prescribed. Firms may apply on their Letter head.

The Secretary
Kandla SEZ Authority
Kandla Special Economic Zone,
Gandhidham-Kutch 370 230.