



**KASEZ**

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**Office of the Development Commissioner**  
**Kandla Special Economic Zone**  
**Ministry of Commerce & Industry**  
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No.KASEZ/Estt/OSEZ/DC/PO/APP/10 -10716

Dated:- 01-12-2015

**//OFFICE MEMORANDUM//**

Certain no. posts of Appraisers are to be filled up in the Office of Development Commissioner, Surat SEZ, Gujarat by appointment on deputation in the year 2016-17. The Pay Band and Grade Pay of Appraiser is Rs. 9300-34800+4800 and according to recruitment rules the post is required to be filled in by deputation from the officers of Customs and Central Excise department holding following qualifications:-

Deputation :

Officers of the Central Board of Excise & Customs :-

(a) (i) Holding analogous posts on regular basis in the parent cadre or department :

OR

(ii) With three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 9300-34800+4600 or equivalent in the parent cadre or Department; and

(b) Possessing two years experience in Central Excise or Customs procedural work.

(Period of deputation including period of deputation in another ex- cadre post held immediately preceding the appointment in the same or some other organization/department of the Central government shall ordinarily not exceed three years. The maximum age limit for appointment deputation shall not be exceeding 56 years as on the closing date of receipt of application.)

The terms & conditions of deputation of Appraiser Officer will be regulated in accordance with the instructions contained in Department of Personnel and Training O.M. No. 6/8/2009-Estt. (Pay-II) dated 17-06-2010 as amended from time to time, to draw pay of the post held by them in the parent department plus deputation allowance in accordance with and subject to the conditions laid down in the Ministry of Personnel Public Grievances and Pensions, Department of Personnel & Training O.M. No. 2/8/97-ESTT (Pay-II) dated 11/03/1998 & No. 2/22/B/Estt/Pay/11 dated 3/9/2008 as modified time to time and such other general or special orders issued by the Ministry of Finance. Tenure of deputation normally is three (03) years as per DOPT's guidelines.

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The officers selected will be entitled to transfer T.A. and joining time in accordance with the Rules of the Government of India in force.

Names of officers who have worked in this zone or any SEZ earlier either as Preventive Officer or Appraiser/Superintendent(Prev.) and have not completed cooling off period of 3 years, may not be recommended & also officers with Vigilance clearance and clean reputation may only be recommended.

It is requested that the names of eligible and willing officers may be recommended in the prescribed proforma (Annexure I enclosed) along with 1) ACR grading for last five years dully attested by the competent authority, 2) Vigilance clearance certificate, 3) Integrity certificate, 4) Details of penalty if any imposed during last 10 years and any proceedings pending contemplated for selection as Appraiser on deputation basis. In absence of these requirements application will not be entertained. The last date of receipt of names of suitable officers is 60 days from the date of issue of this circular. Applications received after the due date will not be considered. Advance copy of application will not be entertained.



(Upendra Vasishth)  
Zonal Development Commissioner,  
Gujarat State (SEZs)  
Head Quarter: Kandla SEZ.

To:

As per list attached

## BIO - DATA

1	Name and office address (in Block Letters)					
2	Date of Birth					
3	Date of retirement under Central /State Government Rules					
4	Educational Qualifications					
5	Present Basic Pay					
6	Post held on regular basis with Scale of Pay (pre-revised) and date of appointment there to the regular basis					
7	Permanent post held with Scale of Pay (pre-revised) and date of confirmation					
8	Details of Employment in Chronological order(enclosed a separate sheet, duly authenticated by you signature, if the space below is not sufficient):					
Sl No.	Name of the Office/Organisation	Post held	From	To	Scale of Pay and Basic Pay	Nature of Duties
1	2	3	4	5	6	7
9	Nature of present employment i.e. whether adhoc or temporary or permanent					
10	In case the present employment is held on deputation basis, please state; (a)Date of appointment to the present post (b)Period of appointment on deputation (c)Name of the parent office/organization to which you belong					
11	Additional details about present employment. Please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) University					
12	Additional information, if any, which you would like to mention in support of your suitability for post (Enclose a separate sheet, if the space is not sufficient).					
13	Whether belongs to SC/ST					

Place:

Date:

Signature of Candidate

Address (R):

Phone(O):

Mobile No.:

E-mail

(Countersigned)

(Employer)