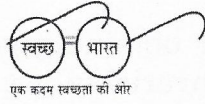




सत्यमेव जयते



एक कदम स्वच्छता की ओर



विकासआयुक्तकार्यालय
Office of the Development Commissioner

कांडलाविशेषआर्थिक क्षेत्र
Kandla Special Economic Zone
वाणिज्य तथा उद्योगमंत्रालय
Ministry of Commerce & Industry
गांधीधाम-कच्छ

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No. KASEZ/SO/Gate Pass/2016/

15.06.2016

**INSTRUCTIONS REGARDING ISSUE OF GATE PASSES
TO FOREIGN VISITORS AT KANDLA SEZ.**

In supersession of all previous instructions/orders regarding issue of Gate Passes to Foreign Visitors for entry into Kandla SEZ, with a view to further ease the formalities, following instructions are issued:

1. Foreign Visitors who have got Employment Visa or have long term work at SEZ units for one week to one year may be issued Pass for upto one year period as requested by the units.
2. Gate passes for persons visiting under Business Visa and need to visit repeatedly; will be issued Pass as per the requirement of the units to be visited for period as requested by unit for a period upto one year.
3. Business Visa one time visit: Casual Entry pass will be made based on the request of the units to be visited.
4. Period of Pass should not be beyond period of VISA.

Following points may be observed:

1. The unit concerned has to provide soft copy or scanned copy of first information page of the Passport, which will be shown on the passes issued by this office.
2. A copy of Visa must be submitted to the Security Officer alongwith application for issue of Gate Pass. It may be noted that no Passes will be issued without submitting a copy of Visa and 1st page of the Passport.

3. No daily entry is required to be made in the Register kept at Checkpost as this is time consuming and creates delays.
4. The Unit concerned shall be responsible for obtaining passes for the foreign visitors in advance. They should invariably get this at least one day before the intended visit.
5. No foreign visitors are allowed on any Visas other than Business Visa or Employment Visa. Therefore, units may advice their visitors to get one of these and should not request this office for entry for foreign visitors with any other Visas, like Tourist, Medical, and Journalist etc. In case of Journalist, a prior permission has to be obtained from the Deptt. Of Commerce.
6. If a Foreign Visitor arrives without prior issued Pass, he will have to get Pass issued at Checkpost and has to wait at Checkpost for this.
7. Units should keep a record of visits of Foreigners in their own registers, which will be audited by KASEZ Security on a monthly basis.
8. These instructions are subject to further instructions from Ministry of Home Affairs, Ministry of Commerce & Industry and any Agency of Govt. of India.



(Upendra Vasisht)
Development Commissioner
Kandla Special Economic Zone

Copy to:

1. KASEZ Industries Association.
2. All KASEZ Units.
3. JDC/DDC/DC (Cus)/Sr.AO/Secretary (Authority)/Security Officer Checkpost/Notice Board (Checkpost) & Admn. Office.
4. System Administrator – for uploading on website.