



## **Kandla SEZ Authority (KASEZA)**

(Government of India)

Ministry of Commerce & Industry,

Kandla Special Economic Zone,

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No. KASEZ/EM/III/171/2012/

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### **Subject: Vacancy Circular/ Terms of Contract for the post of Security Guard/Gunmen of Kandla SEZ.**

Kandla SEZ Authority invites application from **Ex-Servicemen**, as per the eligibility criteria given below to fill up the post of **8 Gunmen (Ex-servicemen or retired Central Armed Police Force (CAPF)) and 22 Security Guards (Ex-servicemen or retired Central Armed Police Force (CAPF))** on contract basis for a period of 2 years or till they attain the age of 55 years, whichever is earlier. The contract appointment will undergo midterm appraisal after before completion of the two year period and may be further extended for a further period of 2 years subject to age limit of 55 years if the performance is found good and recommended by Security Officer and Jt. Development Commissioner.

#### **Eligibility Criteria:-** **(Essential)**

- (i) Incumbent of Armed Forces/CAPF who have retired as a Non Commissioned Officer (NCO) and has rendered minimum 15 years regular service in the Armed Forces/CAPF.
- (ii) The applicant should be physically & mentally alert and should not suffer from any major illness. Kandla SEZ Authority reserves the right to conduct any sort of physical/medical test to ascertain physical/mental alertness. The short listed candidate will have to go for a physical test which shall include running for 1.5 km. in 10 minutes without any halt. The candidate who pass the physical test will undergo medical examination at KASEZ Dispensary. Those who are declare medically fit will be assessed for mental alertness/abilities.
- (iii) Matriculation from any recognized institute.
- (iv) Gunmen should have a valid Gun licence and should have his own legal weapon in workable condition. Chairman, KASEZA will be the final authority to decide any dispute in this issue

#### **Perks:**

- (a) During the period of contract, the Gunmen shall be entitled to a fixed salary of Rs. 18,000/- which shall be increased every year by Rs. 1,000/- from the date of joining

the post. The Security Guards will be provided a fixed salary of Rs.15,000/- per month which shall be increased every year by Rs.1,000/- from the date of joining the post.

- (b) The incumbents may be provided Govt. accommodation for the period of the contract, as per availability, at the discretion of Chairman, Kandla SEZ Authority. License fee/ Water charge/ Electricity bill shall be payable as per the authority rules. Those who cannot be provided Govt. accommodation will be paid an additional amount of Rs.1,000/- (Rupees one thousand only) per month

**Desirable :**


- (a) Having working knowledge Gujarati.

The contract shall further be subject to the following conditions:-

- (i) The Security Guard/Gunmen will be entitled to avail 30 days Earned Leave and 8 days CL in a calendar year as per Government Rules. No medical leave will be granted.
- (ii) The Security Guard/Gunmen will have no right for permanent absorption in this post.
- (iii) The appointment is subject to termination at any time without assigning any reason what so ever after serving 1 month notice or 1 month pay. Alternatively, if the Security Guard/Gunmen does not intend to continue, he may give one month notice or in lieu of notice period, the amount of one month consolidated payment.
- (iv) The selected candidate will discharge the duties & responsibilities of Security Guard/Gunmen, KASEZ as per the directions of Development Commissioner/Security Officer or other senior officials of Zone in his channel of reporting.
- (v) Transfer Allowance (i.e. TTA) will not be admissible. However TA will be admissible on tour if required, equivalent to the post having grade pay of Rs. 2,400/-.
- (vi) The contract appointment will further be subject to submission of declaration of certificate regarding marital status and in the event of having more than one wife living (in case of male applicant); appointment shall be made subject to your having been exempted by the Government of India from the enforcement of the requirement in this behalf.
- (vii) The contract of service will automatically stand terminated with the efflux of the contract period and no further notice of termination of the contract will be given; otherwise that in the case where the contract is terminated prematurely in terms of the terms/conditions No. (iii) of this contract.
- (viii) For the period of contract, the Security Guard/Gunmen shall not be entitled to any gratuity/pension/medical reimbursement, etc.



- (v) Before giving Offer of Appointment, the authority reserves the right for calling for any information from the last employer of the applicant. The information called for shall invariably include the information that the selected candidate had honourably retired from the service and no major/minor penalty was imposed on him during the period of last 10 years.
- (vi) In case of delay in receipt of information from last employer, the authority may allow the selected candidate to join the post but that joining shall be subject to receiving of report from that department. If later on, any adverse report is received, the contract shall be cancelled/terminated with immediate effect.
- (vii) It is requested that those who are willing to be considered for appointment and fulfill the eligibility criteria may apply to the office in the prescribed Performa (In duplicate) within 30 days from the date of publication of the vacancy circular.

  
Secretary  
Kandla SEZ Authority.

**PROFORMA FOR SENDING THE APPLICATION FOR THE POST OF GUNMWN  
AND SECURITY GUARD (EX-SERVICEMAN), KANDLA SEZ AUTHORITY**

Affix your  
Photograph  
and sign  
it

1. Post applied for : Gunmen/ Security Guard/ Both\*  
(please tick on appropriate post)
2. Name and address in block letters :
3. Date of birth (in Christian era) :
4. Date of retirement :
5. Educational qualifications :
6. Other Qualification/ Training/ Experience etc. :
7. Details of Employment, in chronological order,  
(Enclose a separate sheet duly authenticated under  
your signature)

Office/ Institution/ Organization.	Post held	Period From To	Scale of pay and grade pay	Nature of duties
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6. Please state clearly whether in the light of the entries made by you above, you meet the requirement of the Post: Yes/No

7. Any other information (like sports activities taken by you/ hobbies, etc.)

(Signature of Candidate)

Postal Address (R)

Telephone/Mobile No.

E-mail, if any :

\*If one applies for both the post, first preference will be taken as for the post of Gunmen.