Kandla SEZ Authority (KASEZA)
(Government of India)
Ministry of Commerce & Industry
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TENDER NOTICE FOR OUTSOURCING OF SERVICES OF FIREMEN AND FIRE JAMADARS

Tender No. & Date – KASEZ/DDC/FIRE/2010 Dated 01/08/2011
Tender closing date/time – 30-08-2011 at 1200 hours (IST)
Tender opening date/time – 30-08-2011 at 1600 hours (IST)

Kandla SEZ Authority, Government of India, Ministry of Commerce & Industry, Kandla Special Economic Zone is engaged in development of Kandla Special Economic Zone, invites tenders for outsourcing of services of four (4) Fireman and two (2) Fire Jamadars.

Interested Service Providers with minimum 5 years' experience in outsourcing of services of security/fire services may apply in the prescribed format. Prescribed format and terms and conditions of the tender are available on website www.kasez.com.

Devaraj.C,
Secretary,
Kandla SEZ Authority.

Sub:- Terms and conditions for Supply Services of four (04) Firemen and two (02) Fire Jamadars

1. Quotations are invited in sealed envelope from Licenced/Authorized Security/Fire Service Providers marked "Quotation" against enquiry No.KASE/DDC/FIRE/2010 dated 01/03/2011 for supply of Services of four (04) Firemen and two (02) Fire Jamadars having valid heavy driving licence.

2. The service provider should have minimum 5 years experience.

3. The selected persons will be deployed mainly during night shift (10.00 p.m. to 6.00 a.m.) or in other shifts, as may be required.

4. Quotations should reach this office on or before 1200 hours on 30th August, 2011. Quotations received thereafter will not be considered.

5. Quotations should not be written with pencil. Such quotations will be rejected. Each page of quotation should be signed by the authorized signatory.

6. Quotations will be opened on 16.00 hrs. on 30/08/2011 at Kandla Special Economic Zone Administrative Office building. Bidders who wish to attend may remain present at their discretion.

7. The Chairperson, Kandla SEZ Authority, reserves all rights to reject any one or all tenders.

8. Each bid shall be accompanied by a demand draft of Rs.20,000/- towards earnest money deposit, payable in favour of "Kandla SEZ Authority" payable at Gandhidham without which the bid will not be considered valid. In case the bidder withdraws his bid within the validity period, the earnest money shall be forfeited without assigning any reason whatsoever. EMD of unsuccessful bider will be returned. The EMD will not bear any interest.

9. On getting intimation from KASEZ Authority, the successful bidder shall execute an agreement and furnish a bank guarantee or FDR from a scheduled bank equivalent to 10% o the total amount of the contract as Performance Security Deposit within the prescribed period which will be released only after successful completion of the contract period. EMD will be returned on receipt of the performance security deposit.

10. Penalty shall be recovered from the payment due to the vendor during the contract period for lapse of performance by the person deputed on duty such as non-availability at the given spot/area, absence from the duty, non-vigilance, etc. on proportionate basis equal to the amount of lapse of performance, etc.

11. No conditions should be added to the quotation.

12. The service provider shall be responsible for complying with all statutory requirements for providing its personnel with equisite facilities such as payment of

minimum wages as per Govt.'s Minimum Wages Act, liability of weekly rest and leave, wages to the workers, etc.

13. Service provide shall ensure daily attendance of above said number of Fire Personnel on 8 hours duty and also responsible for providing accommodation, transport, etc. as may be required.

14. KASEZ Authority has the right to increase/decrease the number of personnel.

15. The service provider should ensure police verification of character and antecedents of his staff and must furnish their identification proof like copy of election card or ration card duly attested by Gazetted Officer and countersigned by the service provider to the Security Officer at the time of actual deployment.

16. Service provider shall furnish a physical fitness in respect of all the personnel deployed, duly certified by a Registered medical practitioner.

17. Service provider shall ensure that the personnel deployed are in the age between 18 and 50 years.

18. The personnel should have the following educational and physical standards:-

    10^{th} Standard Pass or equivalent from a recognized Board or Institution.

    Minimum physical standards:

    (a) Height 165 cms
    (b) Chest minimum 78.75 cms
        expanded 83.75 cms.
    (c) Weight 50 kgs.
    (d) Eye sight Normal with or without wearing glasses.
        (i) Desirable: Experience in fire fighting operations.
        (ii) For Fire Jamadar 8 years experience as Fireman required.

19. Since the persons engaged by the service provider shall be employees of the service provider, it shall be his duty to pay their wages every month and responsible for all statutory payments.

20. The selected persons shall not divulge or disclose to any person any details of this office, operational process, technical know-how, security arrangements, administrative/organizational matters.

21. In case the service provided is found to be unsatisfactory, the contract will be terminated by the Chairperson, KASEZ Authority giving one month's notice and the security deposit in that case shall be forfeited without assigning any reason.

22. There should be regular checking of the performance of the personnel by the service provider.

23. KASEZ Authority will not pay any other charges.

PROFORMA

Tender for supply of four (4) Firemen and two (2) Fire Jamadars having valid heavy driving licence for 8 hours duty inclusive of all applicable taxes at Kandla Special Economic Zone.

The undersigned having read and examined in detail the advertisement published in the newspaper, tender documents in respect of providing fire safety personnel for outsourcing on contract basis, do hereby express our interest to provide fire safety personnel to Kandla SEZ Authority. Our rates/details are as under:-

01	Name of the Company/firm Licenced/authorized for the service (attach copy)	
02	Registered address of the Company	
03	Name(s) of Proprietor/Partners/ Directors with contact address, residential address, phone number, etc. (attach copy of regn.)	
04	Name of the Authorized Contact person with address and phone number and fax number, etc.	
05	Place where Fire services are provided by the company/firm at present. Enclose copies of work order.	
06	PAN No. & details	
07	Service tax No.& details	

Rates quoted: ALL INCLUSIVE

01	8 hour duty per person per day for Fireman	
02	8 hour duty per person per day for Fire Jamadar	

EMD Deposit:

DD No……..dated……for Rs.20,000/- enclosed.

Declaration

We are not black-listed by any Central/State Government/Public Sector undertaking, etc.

The facts and information furnished by us are true to the best of our knowledge.

Sign:

Name/Designation
Proprietor/Partner/Director
(Attach authorization letter if signed by authorized signatory)

Date:

(To be executed on Rs.100/- stamp paper)

AGREEMENT

This Agreement is made on this _____ day of _____ 2011, between the Chairperson, Kandla SEZ Authority (hereinafter called the first party) on one part and M/s._____ on the other part (hereinafter called as the second party) for supply of four (4) Firemen and two (02) Fire Jamadars having valid driving licence.

Whereas the second party has agreed to follow the terms and conditions enumerated in the Tender document No.KASEZ/DDC/FIRE/2011.

In witness whereof the first party, through its Secretary and second party through_____ have set their hands and seal on the day first above written.

Signed & sealed by
For Chairperson
Secretary
Kandla SEZ Authority

Signed & sealed by
For service provider
(Proprietor/Partner/Director)

In the presence of

1.

2.