

Name of Boards, Council, Committee etc.	Composition	Term / Tenure	Powers and Functions
<p><b>The Approval Committee, KASEZ</b></p>	<p><b>The composition of Approval Committee is mentioned in Section 13 of SEZ Act, 2005 which prescribes that</b></p> <p>(2) Every Approval Committee shall consist of –</p> <p>(a) the Development Commissioner - Chairperson, ex officio;</p> <p>(b) two officers of the Central Government to be nominated by the Central Government - Members, ex officio;</p> <p>(c) two officers of the Central Government to represent the Ministry or Department dealing with revenue – Members, ex officio;</p> <p>(d) one officer of the Central Government to be nominated by that Government to represent the Ministry or Department dealing with the economic affairs (financial services) –</p>	<p>As per SEZ Act and Rule</p>	<p><b>Power and Functions of Approval Committee has been mentioned in Section 14 of SEZ Act, 2005 which is given as under:</b></p> <p>“Every Approval Committee may discharge the functions and exercise the powers in respect of the following matters, namely: -</p> <p>(a) approve the import or procurement of goods from the Domestic Tariff Area, in the Special Economic Zone for carrying on the authorised operations by a Developer;</p> <p>(b) approve the providing of services by a service provider, from outside India, or from the Domestic Tariff Area, for carrying on the authorised operations by the Developer, in the Special Economic Zone;</p> <p>(c) monitor the utilisation of goods or services or warehousing or trading in the Special Economic Zone;</p> <p>(d) approve, modify or reject proposals for setting up Units for manufacturing or rendering services or warehousing or trading in the Special Economic Zone [other than the grant of licence under clause (e) of subsection (2) of section 9]</p>

	<p>Members, ex officio;</p> <p>(e) two officers of the State Government concerned to be nominated by that Stated Government – Member, ex officio;</p> <p>(f) a representative of the Developer concerned – Special invitee.</p>		<p>in accordance with the provisions of sub-section (8) of section 15; Provided that where the Approval Committee is unable to decide whether a particular process constitutes manufacture or not, it shall refer the same to the Board of Approval for a decision.</p> <p>(e) allow, on receipt of approval under clause (c) of sub-section (2) of section 9, foreign collaborations and foreign direct investments (including investments by a person outside India) for setting up a Unit;</p> <p>(f) monitor and supervise compliance of conditions subject to which the letter of approval or permission, if any, has been granted to the Developer or entrepreneur; and</p> <p>(g) perform such other functions as may be entrusted to it by the Central Government or the State Government concerned, as the case may be.</p>
<p><b>Allotment Committee</b></p>	<p>1. Jt.DC 2. DDC 3. ADC.</p>	<p>Next Office Order</p>	<p>Allotment Committee looks allotment of any Plot/SDF/Staff quarter in KASEZ</p>

<b>Recovery of outstanding lease rent committee</b>	<ol style="list-style-type: none"> <li>1. Jt.DC</li> <li>2. DDC – Estate Officer</li> <li>3. ADC.</li> </ol>	Next Office Order	Recovery of outstanding lease rent committee looks lease rent on any allotted Plot/SDF/Staff quarter in KASEZ
<b>Purchase Committee</b>	<ol style="list-style-type: none"> <li>1. Dy. Development Commissioner</li> <li>2. Sr. A.O/A.O.</li> <li>3. ADC - Store</li> </ol>	Next Office Order	A Purchase Committee is a group of individuals responsible for evaluating, approving, and managing the procurement of goods, services, or projects within an organization. The committee's composition, responsibilities, and authority can vary depending on the organization's size, structure, and policies.
<b>Grievance Redressal Committee</b>	<ol style="list-style-type: none"> <li>1. Joint Development Commissioner – Chairman</li> <li>2. Dy. Development Commissioner</li> <li>3. Deputy Commissioner, Customs</li> </ol>	Next Office Order	A Grievance Redressal Committee plays a crucial role in ensuring that grievances are addressed promptly, fairly, and effectively, contributing to a positive work environment and employee satisfaction.

<b>Tender Evaluation Committee</b>	<ol style="list-style-type: none"> <li>1. Dy. Development Commissioner, KASEZ</li> <li>2. Sr. A.O/A.O.</li> <li>3. Secretary, Authority</li> <li>4. ADC, Store</li> </ol>	Next Office Order	The primary responsibility of the Tender Evaluation Committee is to evaluate bids received in response to a tender or request for proposal (RFP) based on pre- defined criteria. These criteria may include price, technical specifications, delivery time, and other factors specified in the tender documents.
<b>Possession taken over under proper Panchnama</b>	<ol style="list-style-type: none"> <li>1. Estate Officer</li> <li>2. PO (Customs) of concerned unit or Nominee by Competent Authority</li> <li>3. Caretaker</li> </ol>	Next Office Order	A Possession Taken Over Under Proper Panchnama Committee typically refers to a committee responsible for overseeing the legal process of taking possession of a property or asset.
<b>Consultancy committee of key stake holders</b>	<ol style="list-style-type: none"> <li>1. Dy. Development Commissioner</li> </ol>	Next Office Order	A Consultancy Committee of key stakeholders is a group formed to provide advice, guidance, and expertise on specific issues or projects.

<p><b>KASEZ Authority</b></p>	<p><b>The composition of Constitution of Authority is mentioned in Section 31 of SEZ Act, 2005 which prescribes that</b></p> <p>(a) the Development Commissioner of the Special Economic Zone over which the Authority exercises its jurisdiction- Chairperson, ex officio,</p> <p>two officers of the Central Government to be nominated by that Government having knowledge of, or experience in, dealing with matters relating to Special Economic Zones-Members, ex officio,</p> <p>c) an officer of the Government of India in the Ministry or Department ( dealing with commerce on matters relating to Special Economic Zone-Member, ex officio;</p> <p>(d) not more than two persons, being entrepreneurs or their nominee, to be nominated by the Central Government- Members, ex officio.</p>	<p>As per KASEZ Authority Policy</p>	<p><b>Power and Functions of Authority has been mentioned in Section 34 of SEZ Act, 2005 which is given as under:</b></p> <p>1) Subject to the provisions of this Act, it shall be the duty Authority. of each Authority to undertake such measures as it thinks fit for the development, operation and management of the Special Economic Zone for which it is constituted.</p> <p>(2) Without prejudice to the generality of the provisions of sub-section (1), the measures referred to therein may provide for –</p> <p>(a)the development of infrastructure in the Special Economic Zone ;</p> <p>(b) promoting exports from the Special Economic Zone;</p> <p>(c)reviewing the functioning and performance of the Special Economic Zone;</p> <p>(d) levy user or service charges or fees or rent for the use of properties belonging to the Authority;</p> <p>(e)performing such other functions as may be prescribed</p>
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